

# Parks Safety Committee Meeting | MINUTES

03/10/2022 | 9:00-10:00 | MS Teams/Bryan Building

**Meeting called by** Rett Smith  
**Type of meeting** Fulfill obligation to conduct quarterly safety meetings.  
**Facilitator** Rett Smith  
**Note taker** Vanessa Mason  
**Timekeeper** Vanessa Mason

## **Members:**

**John Wells** – Park Maintenance Specialist -  
jwells@parks.nv.gov  
**Josh Yelle** – Park Interpreter - jyelle@parks.nv.gov  
**Robert Ryan** – Park Ranger II -  
rmryan@parks.nv.gov  
**Leo Tylkowski** – Park Maintenance Specialist -  
ltylkowski@parks.nv.gov  
**Ashlee Goeddel** – Park Ranger II -  
agoeddel@parks.nv.gov  
**Don Frade** – Park Maintenance Specialist -  
dfrade@parks.nv.gov  
**Charlie Wells** – Facility Manager -  
charlie.wells@parks.nv.gov  
**Allen Woolridge** – Park Supervisor III  
awooldrige@parks.nv.gov  
**Jimmie Popham** – Park Maintenance Specialist  
jpopham@parks.nv.gov  
**Josh Rhein** – L.E. and Training Specialist -  
jrhein@parks.nv.gov  
**Vanessa Mason** – Safety Representative –  
vanessalmason@parks.nv.gov  
**\*Cody Tingey** – Eastern Region Manager -  
ctingey@parks.nv.gov  
**\*Craig Robinson** - Southern Region Manager -  
crobinson@parks.nv.gov  
**\*Brad Larkin** - Western Region Manager -  
blarkin@parks.nv.gov

## AGENDA TOPICS

**CALL TO ORDER**

09:05 A.M.

**Items of Business**

[Time]

- **Round table introductions**
- Attendees: John Wells, Robert Ryan, Leo Tylkowski, Don Frade, Charlie Wells, Allen Woolridge, Vanessa Mason, Cody Tingey, Brad Larkin.
- Members Not Present: Josh Yelle, Ashlee Goeddel, Jimmie Popham, Josh Rhein, Craig Robinson.

\*Region managers participate according to their availability.

- **What has been happening since the last meeting?**
  - Rye Patch is scheduled for an inspection 03/10/22!
  - Southern region parks are scheduled for inspection 03/22/22-03/24/22.
  - Bloodborne Pathogens, Hantavirus, HazCom, and Fire Extinguisher self-guided training programs have been released to all park staff.
  - The Safe-parking newsletter is ready to send.
- **Recent Accidents**
  - There were six accidents total reported in the last quarter
  - Two were sprain/pulled muscles
  - Three were foot injuries caused by dropped objects
  - One was a smashed finger/caught in between objects
- **Recent Park Hazards**
  - None reported since last meeting. Not sure if this is a good thing. I would love to believe that the parks are all free of hazards. Just in case they are not, keep your eyes open out there folks!
  - As a homework assignment, I'd love to see everyone look around their area and report a near miss.
- **Roundtable Discussions**
  - Rett will send out the Pandemic Response Plan for Parks to the safety committee members, requesting feedback.
  - Rett has asked that each safety committee member try to submit 1 near miss issue in the next 30 days (due 04/10/22).
    - Brad mentioned noticing a near miss condition involving unsecured tools being carried in state vehicles.
    - Rett requested Brad complete a near miss form to document.

**Next Meeting Date**

- June 9, 2022

**Meeting Dismissal**

09:30 a.m.