

Maintenance of Bldg/Grounds Project Worksheet

Instructions:

Allocations will be based on true needs for the service and repair of park facilities. Allocations to this Category are primarily project driven. You must provide sufficient details and set priorities to adequately project the park's need within staff and other resource capabilities.

Complete a separate worksheets for each fiscal year for each projects. Treat general inventory replacement as separate projects. This includes replenishing lumber, electrical, plumbing and other hardware inventory storick. Prepare worksheets for each inventory type. Be as specific as possible.

Establish priorities separately for each Project.

CHART OF ACCOUNTS

- GL 7140 Maintenance of Bldgs - that is lumber, doors, windows, siding, paint, electrical supplies, heating, and air conditioning supplies, fire extinguisher annual maintenance, etc.
- GL 7141 Maintenance of Grounds - that is maintenance of lawns, irrigation systems, sidewalks, parking area, fences, ditches, permanent signs, etc.
- GL 7230 Minor Improvements to Building and Fixtures - Cost of building remodeling projects with a cost of less than \$100,000.
- GL 7800 Nursery & Farming - Costs related to raising trees and plants. Includes cost of seeding and planting containers.
- GL 7802 Plant Material - Nursery stock, nursery trees.
- GL 7803 Fertilizer - Costs for all chemicals, fertilizer, insecticides and herbicides.
- GL 7804 Soil and soil mix.
- GL 7970 Materials - Materials to be used in the process of producing or manufacturing a finished product; that is stockpiles of gravel, sand, aluminum and other similar items.
- GL 8125 Improvements other than Building - Permanent improvements which add value to land; that is fences, retaining walls.
- GL 8151 Building Improvements - The cost of making structural changes to an existing building to make it more efficient or extend the useful life, exceeding \$100,000 in cost.