



Division of State Parks

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REFERENCES: None

PURPOSE:

The identification of training needs, planning, scheduling, conduct and documentation of public safety training for SPCRs (State Park Commissioned Ranger) and other public safety employees of the division will comply with the procedures contained in this policy.

ORGANIZATION:

The purpose of this policy is to provide direction and guidance to employees and supervisors on both mandated and non-mandated public safety training topics for SPCRs and other public safety employees of the division.

DEFINITIONS:

Emergency Responder; any member of the division including SPCRs, Beach Patrolmen, non-sworn park rangers and other employees of the Division who's position description requires them to provide emergency medical care to park visitors or respond to motor vehicle or boating accidents or conduct suppression efforts at wild land or structural fires.

Personal Protective Equipment (PPE); protective equipment used by an employee to protect them from injury or exposure from potentially infectious materials or other hazardous materials.

State Park Commissioned Ranger (SPCR); any member of the Division who has been designated as a Peace Officer by the Administrator and who has completed a course of study approved by the Nevada Commission on Peace Officer Standards & Training.

PRIOR POLICY: This policy replaces Policy # 72-13, 3/28/03

PROCEDURES:

- I. Pre-Service Training & Certification
 - A. Pre-service Training for ALL Emergency Responders:
 1. Blood Borne Pathogens/Infectious Diseases - Within ten days of employment in an at risk position, the emergency response employee will be provided training in universal precautions, use of PPE and post exposure procedures specific to the employee's duty station(s). Employees will also be given information on HBV vaccinations and afforded the opportunity to start the shot series.
 2. Hazardous Materials Awareness – Within ten days of employment in an at risk position, the emergency response employee will be provided training in Hazardous Materials Awareness to include hazard identification, use of PPE and response procedures specific to the employee's duty station(s).

- B. Pre-service Training for SPCRs:
 - 1. Prior to being sworn in as a SPCR, the employee must successfully complete a course of study approved by the Nevada Commission on Peace Officer Standards & Training.
 - 2. In order for the SPCR to receive their Nevada P.O.S.T. Basic Certificate, the SPCR must complete a course in basic first aid and CPR for emergency responders (infant, child and adult, both one and two man).

- C. Pre-service Training for Beach Patrolmen:
 - 1. Prior to being assigned to lifesaving duties, the employee must have successfully completed a course in life saving recognized by the American Red Cross (ARC) or the United States Lifesaving Association (USLA) and hold a current water safety certificate.
 - 2. The employee must be currently certified in basic first aid and CPR for emergency responders (infant, child and adult, both one and two man).

- D. Pre-service Training for Non-Sworn Park Rangers and other designated emergency responders:
 - 1. Prior to being assigned emergency response duties, the employee must successfully complete a course in basic first aid and CPR for emergency responders (infant, child and adult, both one and two man).

II. Continuing Education Requirements

- A. Continuing Education for all emergency responders:
 - 1. Maintain basic first aid certification. Employees who possess advanced certifications (First Responder, EMT, etc.) will complete continuing education courses and re-certification testing mandated by the appropriate licensing authority.
 - 2. Maintain CPR certification through American Heart Association, American Red Cross or other recognized certifying entity.

B. Continuing Education for SPCRs:

Each SPCR must complete 24 hours of continuing education annually in order to maintain basic peace officer certification as mandated by the Nevada Commission on Peace Officer Standards & Training. The below topics and skill competencies are required as a portion of the 24 hour training requirement.

- 1. Firearms Qualifications:
 - a. *All SPCRs are required to demonstrate proficiency at least twice annually with their primary defensive handgun.*
 - b. *All SPCRs are required to demonstrate proficiency at least twice annually with each action type carried as a backup/off-duty weapon.*
 - c. The senior law Enforcement specialist will approve all firearms proficiency courses.

2. Defensive Tactics:
 - a. All SPCRs will demonstrate proficiency at least annually in defensive tactics to include handcuffing, firearms disarming, firearm retention and unarmed defense.
 - b. The senior law enforcement specialist will approve the list of required defensive tactic skills that will be included in a division Defensive Tactics Instructor Manual to be utilized by all authorized instructors. The senior law enforcement specialist may approve additional techniques for inclusion in the Manual that may be taught as advanced officer techniques.
3. Impact Weapons:
 - a. All SPCRs will demonstrate proficiency at least annually with all authorized impact weapons (see 72-4 Peace Officer Protective Equipment).
 - b. The senior law enforcement specialist will approve the list of required impact weapon skills that will be included in a division Impact Weapon Instructor Manual to be utilized by all authorized instructors. The senior law enforcement specialist may approve additional techniques for inclusion in the manual that may be taught as advanced officer techniques.
4. Electronic Control Devices:
 - a. Every SPCR who is authorized to carry and utilize an Electronic Control Device will demonstrate proficiency at least annually with the issued Electronic Control Device (Advanced M26 or X26 Taser). The training can and should where possible be combined with and included as one portion of the Use of Force review.
5. Emergency Vehicle Operations:
 - a. Each SPCR will successfully complete a review of the legal, policy and procedural issues related to the operation of emergency vehicle operations annually. The Emergency Vehicle Operation review will include at a minimum the following elements;
 - 1) Classroom instruction reviewing the applicable case law and federal and state statutes relating to the operation of emergency vehicles;
 - 2) Classroom and practical exercises (where available) which require the SPCR to apply the statutes and division policy and procedure #72-7, as it relates to the operation of an emergency vehicle.
 - b. The use of non-traditional learning products including Interactive CD-ROM and driving simulators is authorized and encouraged.
6. Use of Force:

Each SPCR will successfully complete a review of the legal, policy and procedural issues related to Use of Force annually. The review will include, at minimum, the following elements;

 - a. Classroom instruction reviewing the applicable case law and federal and state statutes relating to the use of force;
 - b. Classroom and practical exercises which require the SPCR to apply the statutes and Division policy and procedure #72-5, as it relates to the use of force;

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- c. Qualify at least once annually utilizing the FATS simulator or equivalent firearms;
- d. Use of force simulator (Simunitions, etc.).

C. Continuing Education for Instructors;

- 1. Each instructor of a physical skills course (firearms, defensive tactics, impact weapons, emergency vehicle operations, etc.) will successfully complete a course to update his or her skills in the assigned teaching area at least once every three years.
- 2. Instructors of other subjects, who have not instructed the assigned topic for more than three years, shall either complete a course to update their knowledge and skills in the assigned area or co-instruct with an instructor who is current in the assigned topic prior to being authorized to instruct without assistance.
- 3. The senior law enforcement specialist will audit each authorized instructor at least once annually. The senior law enforcement specialist will provide the instructor with an oral and written evaluation of the instructor's performance in the course audited.

D. Management & Record Keeping

- 1. Within 10 days of the completion of any division sponsored training, the instructor shall complete an ADM-11c, Training Course Record, and forward the original to the division headquarters for inclusion in the division training files.
- 2. The employee shall within 10 workdays of the completion of any training which is not sponsored by the division shall complete and forward to the division headquarters via the chain of command an ADM-11c, Training Course Record, for inclusion in the division training files.
- 3. If a certificate is issued for a training course, the ADM-11c shall be completed and attached to the certificate of training.
- 4. No later than October 1 of each year, the senior law enforcement specialist will generate or cause to be generated a report of training for each SPCR and audit those training records to assure that each SPCR fulfills his/her mandated continuing education training requirements.

RULES:

- I. Only SPCRs and employees scheduled to attend a P.O.S.T. Basic Academy will be permitted to attend and participate in firearms, defensive tactics or impact weapon training.
- II. Park Aids, Park Technicians and other uniformed employees of the Division who are not SPCRs may be permitted to attend other law enforcement training including oleoresin capsicum (O.C.), dealing with difficult people, report writing, first aid, etc. with written authorization of the Senior Law Enforcement Specialist.
- III. Firearm ranges developed on lands owned or controlled by the division may not be utilized by non-SPCRs at any time and may be used by SPCRs only in the presence of a certified firearms instructor. This prohibition does not apply to any range, which was developed for public use such as the Las Vegas Gun Club.

- IV. Division instructors may provide instruction to employees of cooperating agencies such as (Forestry, Wildlife, NPS, etc.) with written approval of the Regional Manager and Senior Law Enforcement Specialist. Authorization to provide outside instruction will normally be submitted 30 days prior to the date of the requested training support.

- V. Division instructors who wish to instruct while off-duty must comply with the provisions of policy #72-18, "Outside Employment".

Original signed by:	
SIGNED	10/28/13
Eric Johnson, Acting Administrator	Date

Original signed by:	
SIGNED	10/28/13
Leo Drozdoff, Director	Effective Date

Review Date: _____