

**Nevada Division of State Parks - Volunteer in Parks (VIP) Program
APPLICATION**

Date: _____

Name: _____

Physical Address: _____

Mailing Address: _____ Phone Number _____

Birth Date: _____ Occupation: _____

Drivers License State: _____ License Class: _____ License No.: _____

In case of emergency please contact: Name _____ Phone Number _____

Job related skills, abilities and experience:

List interests and hobbies:

Volunteer position you are applying for:

First Choice: Job Title _____ Park _____

Second Choice: Job Title _____ Park _____

Dates you will be available this season:

From _____ to _____ Days of week available: (Circle one or more) S M T W TH F S

Hours available each day: From _____ to _____ Other: _____

Will you be available during future years: Yes _____ No _____

Are you interested in camping at the park(s) where you perform Volunteer Work?

Yes _____ No _____ If yes, what type of camping equipment do you have?

Camper _____ Trailer _____ Motorhome _____ Other _____ Length _____

Your reasons for wanting to be a volunteer in state parks: _____

NOTE: A background check will be done on all volunteers per State Park's Volunteer In Parks (VIP) manual.

Criminal Conviction/Traffic Violations: Have you ever been convicted of:

(1) A misdemeanor, gross misdemeanor or felony (excluding juvenile adjudication)? Yes No

(2) A moving traffic violation within the last five years? Yes No

If yes, please explain below giving date(s), time(s), locations(s), circumstance(s), and dollar amount of fine(s). Include any conditions of your parole and/or probation, if applicable. Moving traffic violations will only be considered if driving a vehicle is a job requirement. A criminal conviction doesn't bar volunteer service. Each case is considered on its individual merits.

I certify that all statements made on this application are true and complete and that false statements may be considered cause for dismissal. By submitting this application, I agree to give consent for a criminal background check related to my work as a volunteer with the Nevada Division of State Parks.

Signature of Applicant: _____ Date: _____

Please submit completed application to any Nevada State Park Ranger or mail to the park where you wish to work. Names and addresses are included in this pamphlet. **Thank you for your application.**

FOR OFFICIAL USE ONLY:

NCIC Check: _____ Date: _____ Officer Initial: _____

Approved by: _____ Park Supervisor Date: _____

Approved by: _____ Regional Manager Date: _____

New Returning

**NEVADA DIVISION OF STATE PARKS
VOLUNTEER AGREEMENT**

The State of Nevada, Division of State Parks, ("DIVISION") and _____
NAME

ADDRESS CITY STATE ZIP

("VOLUNTEER"), agrees that, in exchange for the opportunity to volunteer, s/he agrees to the following terms:

- 1. VOLUNTEER agrees that s/he is volunteering solely for personal, civil, charitable or humanitarian purposes without promise or expectation of compensation, benefits or future employment from the DIVISION. VOLUNTEER understands that his/her relationship with the DIVISION carries with it no promise of continuation and can be terminated at any time by either party without notice.
- 2. VOLUNTEER will perform services under the direction and control of DIVISION staff. VOLUNTEER agrees to follow the directions of DIVISION staff and to abide by DIVISION policies and procedures while carrying out these volunteer services. VOLUNTEER understands that s/he may be subject to criminal background checks or other prescreening checks, if applicable.
- 3. VOLUNTEER acknowledges that s/he is not an employee of the DIVISION, and is not entitled to receive salary, benefits or other compensation.
- 4. Notwithstanding VOLUNTEER's status as a non-employee, DIVISION, at the discretion of the Administrator, may purchase industrial insurance coverage (*i.e.*, workman's compensation) for VOLUNTEER. Should VOLUNTEER become injured in the course of providing volunteer service for the DIVISION, VOLUNTEER agrees that the industrial insurance coverage, if provided, is VOLUNTEER'S sole remedy for any injury s/he may incur while providing services voluntarily to the DIVISION.
- 5. The State of Nevada, through its self-insurance program may provide a legal defense and/or indemnification for VOLUNTEER, if someone outside the DIVISION brings a claim against VOLUNTEER for acts performed by VOLUNTEER which were undertaken in good faith, under the supervision of the DIVISION, and which furthered the State's business.
- 6. VOLUNTEER acknowledges that this Agreement or other documents received from VOLUNTEER may be open for inspection or disclosure as a public record pursuant to NRS 239 *et seq.*, unless the information or record is declared confidential by Nevada law.
- 7. The work to be performed by VOLUNTEER includes:

- a. Description of work _____

-over-

b. Location of work _____

c. Date for work to commence _____ end _____

8. The parties agree that this is the entire Agreement between them and that no Agreement, either oral or written, exists outside this Agreement regarding the volunteer services described in this Agreement.

NEVADA DIVISION OF STATE PARKS

VOLUNTEER

By: _____
Signature

By: _____

Title

TERMINATION OF AGREEMENT

Agreement Terminated on: _____
Date

Signature

**NEVADA DIVISION OF STATE PARKS
GROUP VOLUNTEER AGREEMENT FORM**

This Agreement entered into by and between the State of Nevada, Division of State Parks,
hereinafter referred to as DIVISION, and _____ of _____,
Leader's Name Group's Name

Address

City State Zip

hereinafter referred to as GROUP.

WHEREAS, the DIVISION wishes to employ the services of volunteer groups in state service, and the above-named GROUP is willing to provide said services; and

WHEREAS, the Nevada State Administrative Manual requires that volunteers in state service be under contract by voluntary agreement per Division's standards/forms;

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. All work performed by GROUP will be noncompensable.
2. That GROUP is not eligible for group insurance, retirement benefits, paid vacation or sick leave or unemployment compensation.
3. The parties hereto hereby agree that the work to be performed by GROUP shall be as follows:

a. Description of work _____

b. Location of work _____

c. Date work is to commence _____ end _____

-over-

4. The parties hereby agree that this Agreement may be canceled at any time by either party upon notification by the canceling party to the other party.

5. The parties hereby agree that the terms of this agreement may be modified or amended by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties hereto enter this Agreement.

6. The group will be entitled to worker's compensation coverage only if they have no coverage of their own.

G State Parks to cover worker's compensation.

G Volunteer group to cover worker's compensation.

NEVADA DIVISION OF STATE PARKS

GROUP LEADER

By: _____
Signature

By: _____
Signature

Title

TERMINATION OF AGREEMENT

Agreement Terminated on: _____
Date

Signature: Park Supervisor

Date

Signature: Group Leader

VIP-3
Rev. 2/09

STATE OF NEVADA
Department of Conservation and Natural Resources
DIVISION OF STATE PARKS

PARENTAL APPROVAL FORM

Name of Volunteer _____

Parent or Guardian's Name _____

Address _____

Phone: (Residence) _____ (Business) _____

I affirm that I am the parent/guardian of the above-named volunteer. I understand that the Volunteer In Parks program does not provide compensation, except as otherwise provided by law. The service will not confer on the volunteer the status of a State employee. I have read the attached form explaining the type of work to be performed with the

_____ (Name of Sponsoring Organization)

at _____ (Name of Park)

from _____ (Date) to _____ (Date)

I give my permission for _____ to participate in this program.

_____ (Signature)

_____ (Date)

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NEVADA DIVISION OF STATE PARKS

MONTHLY VOLUNTEER DAYS/EMPLOYEE HOUSING FACILITIES USAGE

Park Name: _____ For the Month of: _____

Park Supervisor: _____ Date: _____

VOLUNTEER DAYS		EMPLOYEE HOUSING FACILITIES USAGE		
VOLUNTEER NAME	DAYS WORKED	PERMANENT HOUSING	PERMANENT TRAILERS	SEASONAL TRAILERS

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Rev. 5/00