

Reference No. _____
Administrator SIGNED
Admin. Signature Date 9/12/03
DCNR SIGNED Date 9/5/03
Reviewed On _____

GENERAL

Use of State Parks – Extension of the Workplace

POLICY: The Division will permit state employees, volunteers, and other groups associated with State Parks to participate in on-site activities on state lands managed by the Division both during and after hours providing that all laws of the state (Nevada Revised Statutes), regulations, and Administrative Codes will be followed.

PURPOSE: This policy provides the criteria and guidelines for employees that use lands administered by the division for activities for staff, volunteers and others. Employees participating in these activities are expected to follow same standards established by the state for proper workplace behavior.

RULES:

1. Use state parks or facilities other than for work purposes shall be with the approval of the Regional Manager. Approval will only be granted for activities that are allowed during normal park operation. Fees for all required use will be evaluated on a case-by-case basis.
2. Use of parks necessitates that behavior will be appropriate and proper for the occasion and conduct of employees, volunteers and others will not cause discredit to the agency.
3. Employees will not participate in any activities that violate or endanger the security or reputation of the staff or of the agency.
4. Any acts by employee, which are violation of Nevada Revised Statutes, will be subject to prosecution.
5. Any acts committed during off duty hours in the park that fall under guidelines of NAC 284.650 as Causes for Action, will be considered as an extension of the workplace and subject to the same progressive discipline as if on duty.