

SAND HARBOR RAMADA GROUP AREA RESERVATION INFORMATION

FEES: Effective January 1, 2023

- \$400.00 for a day's use of the Ramada Group Area
- Daily vehicle entrance fee for **each vehicle** upon entry to the Park

GENERAL INFORMATION:

- The group area can comfortably accommodate 120 people. Larger groups are required to make special arrangements with the park office prior to reserving area.
- The group area is available for reservation on a first-come, first-served basis by one group per day.
- The Park does not maintain a waitlist.
- Park hours are available on our website at www.parks.nv.gov.
- The reservation is for the covered area (Ramada) and group parking lot only. Any ancillary events, i.e. baptisms or wedding ceremonies, may be held on the small pocket beach immediately adjacent to the Ramada **only**. **Beach space is first-come, first-serve, and the availability of this beach is not guaranteed. Displacement of other park visitors is strictly prohibited and will result in immediate revocation of the Group Use Permit.**
 - Using string, rope, or cones to block off beach or Park space or sidewalks is prohibited and will be removed by park staff. It is suggested that events be set up as early as possible to alert other guests that an event will be taking place in that area. Setup can only occur the day of and guests are responsible for monitoring their setup.
- The charcoal grill and fireplace may be available for use. Use of these amenities are subject to fire restrictions in the State of Nevada and the Tahoe Basin as issued per the Nevada Fire Warden as well as red flag warnings issued by the National Weather Service.
 - Refunds are not offered due to fire restrictions or red flag warning days. The Park does not provide charcoal or firewood. It is the group's responsibility to check for fire restrictions and red flag warnings.
- The group area may be unavailable between 8 and 9 AM for cleaning.
- The reservation fee **does not** include the entrance fee. Entrance fees are required upon entering the Park for each vehicle or individual. Pre-payment or tallying for payment before departure is not an option.
 - Entry fees are \$2.00 per person on a bus or shuttle OR if the fee would be greater than a single car fee, \$10.00 for NV-registered passenger vehicles, and \$15.00 for non-NV-registered passenger vehicles. Busses and Shuttles must make prior arrangements with the park office.
- There are 25 parking spaces in the Ramada parking lot. Parking along the curb or non-designated parking spaces is prohibited. Once the 25 spaces fill, guests will need to park in the main lot (if open) or enter the Park by other means (bike path, public shuttle, or contracted shuttle).
- Park staff will unlock the group area entrance gate upon the arrival of the first person in your group. The gate will be locked open to allow emergency access. It is the group's responsibility to monitor the gate to the Ramada parking lot. We suggest you station someone at the group entrance to ensure other park visitors do not park in the group area lot.
- Sand Harbor's main parking lot often fills by 10:00 AM June through September, resulting in the closure of the main entrance gates until approximately 5:00 PM. To avoid heavy traffic into the Park, we suggest groups arrive outside of these hours. Vehicles will not be allowed to enter through the main entrance during main gate closures, even if there are parking spaces available in the group area, due to staffing and the complicated nature of park management during these periods. Any exceptions must be coordinated with park staff prior to the event. Please make sure your group is advised of this policy.

- Lifeguards are on duty Memorial Day to Labor Day. They are located in the middle of the main beach in the Beach Patrol Tower and can be identified by navy blue uniforms. They are water safety and first aid trained and patrol the waterfront areas from 10 am – 6 pm daily. Other park staff, including Law Enforcement Park Rangers, will be wearing brown State Park uniforms. Feel free to contact any staff member if you have questions or need assistance.
- Other Park rules and regulations apply and can be found on our website at <http://parks.nv.gov/about> under the “Parks Rules & Regulations” link. Please see most asked about rules in the next sections.

TO MAKE RESERVATIONS*

- Reservations for the current calendar year open at 8:00 AM on **the first business day of January (January 3rd, 2023)** at the Sand Harbor office. Office hours are Tuesday through Friday, 8:00 a.m. to 4:00 p.m.
- Phone and email reservations will be accepted only after those present at the park office on the first business day in January have secured their dates and will be contacted in order received. Phone and email reservations must be received after 8 a.m. PST on January 3 to be processed.
 - Email reservation requests to ltosp@parks.nv.gov
 - Phone requests can be made at 775-831-0494. If leaving a voicemail, please be sure to clearly state your name, a number to contact you at, and the date you want to request a hold for.
- Signed agreement forms and full payment of the reservation fee must be received within two (2) weeks of making your reservation, or the date you reserved will be reopened to the public.
- Reservations are not finalized until the signed agreement form and reservation fees are received at Sand Harbor.
- Refunds are rare and are given for extenuating circumstances only at the Park Supervisor’s discretion.
THERE ARE NO REFUNDS FOR WEATHER.

***Please Note:** As Nevada State Parks works to implement an online reservation system for Park use, updates to this form and how reservations are made may occur. For the most up to date information, please see our website at parks.nv.gov.

SAND HARBOR GROUP AREA FREQUENTLY ASKED QUESTIONS AND REGULATIONS

Please be sure everyone with your group reads and understands the following information:

- Amplified music, instruments, DJ's, PA systems, loud stereos and other such devices are not allowed. (NRS 203.010, WCC 53.140)
- No pets are allowed within Sand Harbor from April 15 to October 15, NO EXCEPTIONS. Pets left inside vehicles will be removed and turned over to Animal Control officers. (NAC 407.302.1(b))
- Glass bottles and containers are not allowed on any beachfront area. They are allowed within the covered Ramada only. (NAC 407.115)
- Alcohol is allowed in the park; however, all state laws are enforced.
- Gathering of downed wood or plant material is prohibited. Each group must bring their own wood or charcoal. (NRS 407.250, NAC 527.050)
- Fires must remain in a designated enclosure or grill. All fires are prohibited under fire restrictions or red flag warnings. (NAC 407.090)
- All tables must remain under the Ramada covering.
- All decorations must be removed prior to leaving. The use of nails or staples to affix decorations to posts or structures is prohibited. If all decorations are not removed prior to leaving, a citation may be assessed. (NAC 407.121.1)
- Misuse or abuse of the group area, or misconduct by members of a group may cause privileges to be rescinded and/or citation. (NAC 407.053, NRS 407.0475.3) If privileges are rescinded, no refund of permit or entry fees will be given. (NAC 407.060)
- Vendors, including but not limited to food or photography enterprises, operating in the Ramada or on the pocket beach adjacent to the Ramada for the group's reservation do not need a permit to operate in the Park. **All other locations in the park require special permitting.** Any hired Vendors are subject to the above rules, parking requirements, and entry fees that all other guests are required to meet. It is up to the Ramada guests to work out these details with their Vendors.
- This is only a partial list of park rules. For a complete list, or for additional information, please visit parks.nv.gov.

PLEASE HAVE A SAFE VISIT TO SAND HARBOR!

RAMADA GROUP AREA RESERVATION AGREEMENT

Please complete and return to:

Sand Harbor State Park

PO Box 6116, Incline Village, NV 89451

Tel (775) 831-0494 | itnsp@parks.nv.gov

Please complete ALL SECTIONS. Any blanks/incomplete applications will be set aside until all other completed applications are processed and you can be contacted.

Preferred Date of Reservation: _____

Alternate Date(s) of Reservation: _____

Date of Reservation (To be completed by Park Office): _____

Group Name/ Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Type of Event: _____

Email Address: _____

Phone: _____ Number of people in party: _____

Anticipated Arrival Time: _____ Anticipated Departure Time: _____

Signed agreement forms and full payment of reservation fees must be received within two (2) weeks of making your reservation, or the date you reserved will be reopened to the public.

Reservation Agreement not valid until **initialed** and **signed** below:

_____ I understand that each person/vehicle entering Sand Harbor for this event *including vendors I hire* will be responsible for paying their own entrance fee which is separate from the Ramada reservation fee. Pre-payment or paying for a tally of persons/vehicles is not an option.

_____ I understand **NO** vehicles in my group may enter Sand Harbor if the main entrance gates are closed. Should the main gates be closed, park staff will make every effort to allow guests entry through the boat ramp as long as parking spaces are available in the Ramada's parking area. If spaces are not available in the group lot, other arrangements must be made.

_____ I understand that the gate to the parking area is not monitored by park staff and that the gate will be locked open after the first member of the party arrives. It is the responsibility of the group to monitor the group parking area gate.

_____ I acknowledge that NO amplified stereos, instruments, PA systems, DJ's or other such devices are allowed. Power may be cut off immediately and without warning if there are any attempts to circumvent this regulation.

_____ I understand that warnings are issued by park staff when applicable. Failure to comply may cause privileges to be rescinded and/or citation.

_____ I understand that my reservation is for the covered Ramada area and group parking lot only. Wedding ceremonies or other ancillary events may be held on the small pocket beach immediately adjacent to the group use area **ONLY**. Beach space is first-come first-serve, and **availability of this beach is not guaranteed**. I agree to respect this regulation and understand that displacement of other park visitors is strictly prohibited and will result in immediate revocation of the group use permit.

_____ I understand if the Park is under fire restrictions or a red flag warning, the grill and fireplace will be closed off and cannot be used. I understand it is my responsibility to check for fire restrictions and red flag warnings. I understand no refunds will be given due to fire restrictions or red flag warning days.

_____ I understand that refunds are rare and are only given for extenuating circumstances at the Park Supervisor's discretion.
I understand no refunds will be given for weather.

_____ I agree to leave the area in the condition it was found (including but not limited to: sidewalk chalk cleaned from concrete surfaces, all decorations removed, all trash picked up and thrown away). Any trash not fitting in the dumpster will be stacked neatly next to a trash receptacle and park staff will be notified. Failure to do so may cause privileges to be rescinded and/or a citation.

I, _____, hereby acknowledge that I have read the rules and regulations and will inform everyone
(Name of Group Leader)
within my group of such. I understand that failure to follow the rules and regulations may result in privileges being rescinded and/or citation.

Signature of Group Leader: _____

Personal checks should show driver's license number, physical address, and phone number. Checks should be made out to **Nevada State Parks**. Both the \$400 reservation fee and signed reservation agreement must be received within two weeks of placing your reservation in order to secure your date(s). Cash and credit card payments can be made at the Sand Harbor office.

| | |
|--|-----------------------------|
| Credit Card Information for \$400 Reservation Fee (ONLY VISA/MASTERCARD ACCEPTED) | |
| Credit Card Number: _____ | |
| Expiration: _____/_____ | Security Code: _____ |
| Address Digits: _____ | Zip Code: _____ |

For Office Use Only

Processed by: _____

UF4#: _____

Date Received: _____

Amount: \$ _____

Date Paid: _____

Payment method (circle one):

Cash

Check # _____

Visa/MC