

SAND HARBOR GROUP AREA RESERVATION INFORMATION

RATES: Effective January 1, 2019

- \$400.00 for the Ramada + \$10.00 per vehicle

GENERAL INFORMATION:

- The group area can comfortably accommodate 120 people. Larger groups must make special arrangements with the park office prior to reserving area.
- The group area is only available for reservation by one group per day.
- The reservation is for the covered area (ramada) and group parking lot only. Any ancillary events, i.e. baptisms or wedding ceremonies, *may* be held on the small pocket beach immediately adjacent to the Ramada only. ***Beach space is first-come-first-served and the availability of this beach is not guaranteed. Displacement of other park visitors is strictly prohibited.***
- The group area may be unavailable between 8 and 9 AM for cleaning.
- The reservation fee does not include the vehicle entrance fee. Entrance fees are collected on the day of use when entering the park.
- Park Staff will unlock the group area entrance gate upon the arrival of the first person in your group. Park Staff then locks the gate open to allow emergency access. It is the group's responsibility to monitor the gate to the Ramada parking lot. We suggest you station someone at the group entrance, to ensure other park visitors do not park in the group area lot.
- Sand Harbor's main parking lot often fills by 10:00 AM on summer days, resulting in the closure of the main entrance gates until approximately 3:00 PM. To avoid heavy traffic into the park, we suggest groups arrive outside of these hours. ***Vehicles will not be allowed to enter through the main entrance during main gate closures, even if there are parking spaces available in the group area, due to staffing and the complicated nature of park management during these periods. Any exceptions must be coordinated with the park supervisor.*** Please make sure your group is advised of this policy.
- Lifeguards are located in the middle of the main beach in the Beach Patrol Tower. They are on duty Memorial Day to Labor Day, and are water safety and first aid trained. They are dressed in blue, and patrol the waterfront areas from 10 am – 6 pm daily. Other park staff, including Law Enforcement Park Rangers, will be wearing State Park uniforms. Feel free to contact any staff member if you have questions or need assistance.
- Other park rules and regulations apply. Please see attached rules and regulations or contact the park office for details at **(775) 831-0494**.

TO MAKE RESERVATIONS:

- We will begin accepting reservations for the current calendar year at 8:00 AM on **the first business day in January** at the Sand Harbor office. Winter Office hours are Monday through Friday, 8:00 a.m. to 4:00 p.m.
- Phone, fax and email reservations will be accepted only after those present at the park office on the first business day in January have secured their dates.
- Signed agreement forms and full payment of reservation fees must be received within two (2) weeks of making your reservation, or the date you reserved will be reopened to the public.
- **Reservations are not final until the signed agreement form and reservation fees are received at Sand Harbor.**
- Refunds are rare and are given for extenuating circumstances only, at the Park Supervisor's discretion (**NO REFUNDS FOR WEATHER**). Please contact the office at Sand Harbor with inquiries at **(775) 831-0494**.

SAND HARBOR GROUP AREA RULES AND REGULATIONS

Please be sure everyone with your group reads and understands the following information:

- Amplified music, instruments, DJ's, PA systems, loud stereos and other such devices are not allowed. (NRS 203.010, WCC 53.140)
- No pets are allowed within Sand Harbor. Pets left inside vehicles will be removed and turned over to Animal Control officers. (NAC 407.302.1)
- Glass bottles and containers are not allowed on any beachfront area. They are allowed within the covered ramada. (NAC 407.115)
- Gathering of downed wood or plant material is prohibited. Each group must bring their own wood or charcoal. Fires must remain in the grill. (NRS 407.250)
- All tables must remain under the ramada covering.
- All decorations must be removed prior to leaving.
- Alcohol is allowed in the park; however, all state laws are enforced.
- Misuse or abuse of the group area, or misconduct by members of a group may cause privileges to be rescinded and/or citation.
- Vendors operating in the Ramada, or on the pocket beach adjacent to the Ramada, do not need a permit to operate in the park. All other locations in the park require special permitting including but not limited to: beaches, boardwalk, picnic area and areas of rocky outcroppings.
- This is only a partial list of park rules. For a complete list, or for additional information, please contact the Sand Harbor office at **(775) 831-0494**.

HAVE A SAFE AND ENJOYABLE VISIT TO SAND HARBOR!

GROUP AREA RESERVATION AGREEMENT

Please complete and return to:

Lake Tahoe Nevada State Park - Sand Harbor

PO Box 6116, Incline Village, NV 89450

Tel (775) 831-0494 X-221 Fax (775) 831-2514

ltosp@parks.nv.gov

Preferred Date of Reservation: _____

Alternate Date(s) of Reservation: _____

If Alternate Date(s) are not provided your application will be set aside until all others have been processed and you can be contacted.

Date of Reservation (To be completed by Park Office): _____

Group Name/ Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Type of Event: _____

Email Address: _____

Phone: _____ Number of people in party: _____

Arrival Time: _____ Departure Time: _____

Signed agreement forms and full payment of reservation fees must be received within two (2) weeks of making your reservation, or the date you reserved will be reopened to the public.

Reservation Agreement not valid until ***initialed*** and ***signed*** below:

_____ I understand that each person/ vehicle entering Sand Harbor for this event will be responsible for paying their own entrance fee.

_____ I understand **NO** vehicles in my group may enter Sand Harbor if the main entrance gates are closed even if there are parking spaces available in the group parking area. Park Staff will make every effort to allow guests entry through the boat ramp with prior approval.

_____ I understand that the gate to the parking area is not monitored by park staff and that the gate will be locked open after the first member of the party arrives. It is the responsibility of the group to monitor the group parking area gate.

_____ I acknowledge that NO amplified instruments, DJ's loud stereos, PA systems or other such devices are allowed. Power may be cut off immediately and without warning if there are any attempts to circumvent this regulation.

_____ I understand that my reservation is for the covered ramada and group parking lot only. Wedding ceremonies or other ancillary events may be held on the small pocket beach immediately adjacent to the group use area **ONLY** and space cannot be roped off. Beach space is first-come-first-served and that **availability of this beach is not guaranteed**. I agree to respect this regulation and understand that displacement of other park visitors is strictly prohibited.

_____ I understand that refunds are rare and are only given for extenuating circumstances at the Park Supervisor's discretion. No refunds will be given for weather.

_____ I agree to leave the area in the condition it was found (including but not limited to: sidewalk chalk cleaned from concrete surfaces, all decorations removed, all trash picked up and thrown away). Any trash not fitting in the dumpster will be stacked neatly next to a trash receptacle and park staff will be notified. Failure to do so may cause privileges to be rescinded and/or citation.

I hereby acknowledge that I have read the rules and regulations and will inform everyone within my group of such. I understand that failure to follow the rules and regulations may result in privileges being rescinded and/or citation.

Signature of Group Leader: _____

Personal checks should show driver's license number and phone number. Checks should be made out to **Nevada State Parks**. Both the **fee and signed agreement must be received within two weeks of placing your reservation** in order to secure your date(s). Cash and credit card payments can be made at the Sand Harbor office.

<u>Credit Card Information for \$400 Reservation Fee</u>			
Credit Card Number: _____			
Expiration: _____/_____	Security Code: _____	Visa / MasterCard	
Address Digits: _____	Zip Code: _____		

For Office Use Only

Processed by: _____

UF4#: _____

Date Received: _____

Amount: \$ _____

Date Paid: _____

Payment method: Cash

Check #

Visa/MC